



14 - 16 April 2026 Xi'An, Shaanxi, China

Shipping Instructions

(For General Exhibits/ Temporary Import)
普通展品（临时进出口）运输指南及费率

Issued by



EFI LOGISTICS

OFFICIAL ROUTES LOGISTICS PARTNER

IN PARTNERSHIP WITH OUR OFFICIAL PRC PARTNERS



TIME SCHEDULE DEADLINE 截止日期时间表

<u>LOE (list of exhibits) or ATA Carnet soft copy Deadline to APT by email 展 品清单或 ATA 单证册电子版发邮件至上海安普特的截止日期</u>		09 March 2026 2026 年 3 月 9 日
<u>Exhibits Arrival Deadline by Sea Container at Tianjin Xingang Sea Port 海 运展品集装箱到达天津新港的截止日期</u>		22 - 23 March 2026 2026 年 3 月 22 - 23 日
<u>Exhibits Arrival Deadline by Air at Xi'an XIY Int'l Airport 空运展品到达西安咸阳国际机场的截止日期</u>		29 - 30 March 2026 2026 年 3 月 29 - 30 日

DOCUMENT REQUIREMENT 文件要求

- ❑ 1 original Bill of Lading (abbr. as B/L) or 1 copy of Express Bill of Lading or 1 copy of Master Air Waybill (abbr. as MAWB) with 1 copy of House Air Waybill (abbr. as HAWB) manifested by airline system
海运提单正本一份 / 电放海运提单副本一份 / 空运总运单及航空公司舱单系统录入过的分运单副本各一份
- ❑ 1 copy of List of Exhibits (abbr. as LOE, legitimate document accepted by Customs as attachment) or ATA Carnet with Power of Attorney (abbr. as POA) with ATA holder's signature and / or stamp / 1 copy of Insurance Policy (if insured)
展品清单（海关审核文件，详见附件）或者 ATA 单证册及授权书且由持证人签章和保险单一份（如有） ** If any machine or display model, please provide correct model or serial number on LOE or ATA. **Photo of each item declared on ATA Carnet should be attached with ATA general list page.**
请注意：如有任何设备或演示模型等，请务必在展品清单或 ATA 单证册上提供正确的型号。ATA 上所列明的所有品名都需要提供照片作为附件由 ATA 签发商会盖章并附在 ATA 总清单后。

CONSIGNMENT INSTRUCTION (FOR TEMPORARY IMPORT) 展品临时进口发运指南

All cargoes must be consigned "Freight Prepaid" to following consignee and notify, otherwise additional wrong consignee charges will be incurred and 10% outlay commission will be imposed on "Freight Collect". **Please issue Master Air Waybill (AWB) with House AWB for Each Air shipment and HAWB must be manifested by airline (not Direct / Single Master AWB or Dummy HAWB, not one HAWB for each exhibitor). Please send draft B/L or AWBs to APT Showfreight for checking & approval before shipping.**

所有展品必须以“运费预付”发运且必须按下列要求显示收货人和通知人，否则收货人资料错误将产生额外费用。若展品以“运费到付”发运，我司将收取运费百分之十的垫付附加费。**请务必为每票空运出具一份总运单以及一份分运单且分运单必须录入航空公司舱单系统（不可以只出一份单一的直单或形式分运单，也不要每家展商出一份分运单）。请务必在发运前将提单或空运单确认件提前发给安普特确认。**

Seafreight to Shanghai Port (海运至上海港)

Consignee on Sea Bill of Lading 海运提单收货人:
Bo Yue Jin Cheng International Logistics (Beijing) Co., Ltd.
Room 312, Tower 2, Guozun Yingdi Center,
Xiao Yun Road No.28, Chao Yang Dist, Beijing,100125
Contact: Vida Wei
Tel: +86 10 65228953
USCI NO.: 9111010566155529XQ

Notify Party on Sea Bill of Lading 海运提单通知人:
APT Showfreight Shanghai Co., Ltd.
CT: 0086 21 6124 0090 ext. 313
CP: Talen Weng
T: USCI+91310116674641664W
Email: Talen.weng@aptshowfreight.com

Air to Xi'an (XIY) Airport (空运至上海浦东国际机场)

Consignee on Master/ House Air Waybil 空运总运单收货人:
Bo Yue Jin Cheng International Logistics (Beijing) Co., Ltd.
Room 312, Tower 2, Guozun Yingdi Center,
Xiao Yun Road No.28, Chao Yang Dist, Beijing,100125
Contact: Vida Wei
Tel: +86 10 65228953
USCI NO.: 9111010566155529XQ

Notify Party on Master/ House AWB 总运单及分运单通知人:
APT Showfreight Shanghai Co., Ltd.
CT: 0086 21 6124 0090 ext. 313
CP: Talen Weng
T: USCI+91310116674641664W
Email: Talen.weng@aptshowfreight.com

Description of Goods on Sea B/L 海运提单品名:
Highest value item description inside shipment, for
Example: PVC Banner

Nature of Goods on Master AWB 总空运单品名:
Consolidation as per attached cargo manifest

Remark: 1. Please **DO NOT** show simple description as 'exhibition goods' and detail exhibition name;

2. If shipment under ATA Carnet, please also show:
under ATA Carnet No.: XXX)

Nature of Goods on House AWB 分空运单品名:
Highest value item description inside shipment, for
example: PVC Banner

(**Remark:** 1. Please **DO NOT** show simple description as 'exhibition goods' and detail exhibition name;
2. If shipment under ATA Carnet, please also show: under ATA Carnet No.: XXX;
3. For all sensitive cargoes with Shock watch and / or Tilt watch, mark as '**SEN**' must be shown on AWBs' 'Handling Information' and 'Nature of Goods' column)

Please note that if only direct / single MAWB is issued, the shipment may not be distributed to our assigned warehouse right after the shipment arriving airport. Therefore, a HAWB manifested by airline for the whole shipment must be issued in addition in order to avoid any extra terminal and/or storage charges levied.

请注意: 如果货物只有总空运单, 这会导致货物无法在到达机场后直接送至我们的指定仓库, 而且会大大增加机场的操作费用以及仓储费用。因此请务必在发货时, 除总空运单外也一并出一份有效的分运单(针对整票货即可), 以免产生不必要的额外费用。

TEMPORARY IMPORTATION 临时进口

The Chinese Authorities permit exhibits into China on temporary importation basis under approved trade shows. Temporary import is allowed for max. 1 month from the date of entry and must be re-exported after show closing.

ATA Carnet issued in English is accepted for exhibits temporary import into China, but ONLY for purpose as 'Exhibition & Fairs'. Customs Bond Fee will be levied for temporary import shipment without ATA Carnet.

Please PAY ATTENTION that only promotion catalogue / brochure is accepted as temporary importation under exhibition. All other given-away items such as ball pen, USB disk, cap, clothes, stationery etc. are not accepted temporary import under exhibition purpose but only permanent entry. Please consult APT for such one-way shipment about shipping instruction / deadline and quotation.

All temporary import exhibition goods are under Customs control and not allowed to transfer to permanent entry and must be re-exported out of mainland China after the exhibition. The Customs won't accept exhibits as sold, disposal or abandon after show close. Exhibitors should not allow their exhibits to be sold, abandoned or taken away from the fairground without prior agreement with the China Customs through APT Showfreight, otherwise exhibitors will get severe punishment by the Customs. Additional charges shall be for account of the exhibitor.

中国海关允许展品以“临时进口货品”名义进入中国。一般展品从进口起最多可存放一个月。期满前展品必须回运。

中国海关接受英文签发限用途为“展览会”的 ATA 单证册临时进口。如货物没有 ATA 单证册, 海关将收取保证金。

请特别注意: 只有宣传资料被允许在展会下临时进口并消耗。所有其他派发消耗品如笔、U 盘、帽子、衣服、文具等不被允许临时进口而需要单独做完税进口。请向安普特咨询单程运输物品的运单要求/截止日期和报价。

所有临时进口展品受中国海关监管且不允许再转为完税进口, 在展会结束后必须回运出境。海关不受理展品在展览结束后做销售或放弃处理。未通过安普特物流提前征得海关同意, 任何人不得将展品遗弃、出售或搬离展馆, 否则海关将依法追究该展商的法律。额外费用由参展商承担。

PERMANENT IMPORTATION 永久进口

For exhibits which will stay in China at show close, Direct permanent import should be arranged. The buyer in China (with valid import document & license) shall be acted as the actual consignee of shipment from arrival port. If required EFI/ APT will act as import agent. Duties and taxes will be passed on to exhibitor/ shipper, along with our importer of record fee.

Please contact EFI/ APT in advance/ before shipping if any permanent import or sold exhibits is required. We shall check and advise if any solution for permanent import on each individual case.

如果展品在展会结束后需留于中国则必须在货物到达上海时直接做完税进口，中国的买家（持有效的进口文件及许可证）须作为通关中实际收货人。展商须告知 APT 实际买家的相关信息以及税项的付款人。

请预先在发货前与安普特联络，我们会查询后按个别案例告知是否可以完税进口及可能的完税进口方案。

IMPORTANT NOTICE FOR PACKAGING REQUIREMENTS 对外包装材料要求的重要提醒

The outer packaging of the exhibits shall be suitable for repeated uses to ensure the safety of the goods during transportation and loading/unloading. The exhibitors shall be liable for any consequences arising out of improper packaging. **Please pay attention to below suggestion for packing materials:**

- 1) For the convenience of disassembly and assembly, all cases shall be fixed with bolts instead of nails;
- 2) No carton shall be used for packaging if the exhibits need to be returned and shipped out of China;
- 3) All cases shall be equipped with sleepers at the bottom to facilitate forklift operations;
- 4) Packaging shall be waterproof to avoid being soaked by rain;
- 5) **Important Notice for requirements of Packing Material:**

Due to the new quarantine inspection regulation of solid wood with extra at least 9 working days and fees for clearance which may cause delay to miss the exhibition, please ONLY USE NON-WOODEN PACKING materials such as PLASTIC or PLYWOOD pallet & case for all exhibition goods. Please DO NOT USE ANY SOLID WOOD material such as solid wooden boxes, wooden pallets, wooden frames, wooden skids, wooden sleepers, lining wood (not including plywood, fiberboard and wood chipboard).

All import exhibition goods with solid wooden packing materials failed in quarantine inspection will cause either be destroyed on the spot by China Customs, or not cleared and forcibly returned.

展品的外包装应适合重复使用，确保货物在运输和装卸中的安全。参展商要对未妥善包装造成的后果承担责任。请注意如下对于外包装的建议：

- 1) 为便于拆装，包装箱应使用螺栓固定，切勿使用钉子固定；
- 2) 展品如需退运出境勿使用纸箱包装；
- 3) 包装箱应在底部加装枕木，以便叉车作业；
- 4) 包装须防水，避免雨水浸湿；
- 5) **对包装材料要求的重要提醒：**

由于新的海关检验检疫查验规定对于含实木包装材料的货物会需要额外的至少 9 个工作日清关时间和费用且可能会因此延误导致展览品来不及参展，请注意对于展览品务必只使用塑料或夹板包装材料。请不要使用实木包装材料，如木箱、木托盘、木框架、垫木、枕木、衬木等（不包含胶合板、纤维板和木屑板）。所有使用实木包装材料的入境展品如未能通过查验，将导致货物被中国海关就地销毁，或不予清关并强制回运。

CONTROLLED ITEMS IN CHINA 中国受管制的物品

In case the shipment contains any controlled items by the Chinese Government, we strongly recommend that the list of exhibits should be e-mailed to APT Showfreight for checking prior to the shipment departure from the country of origin. The importation of below commodities is under Customs strict control even for exhibition purpose and subject to special permit in China:

- Foodstuff, Beverage
- All tableware / kitchenware such as cup, mug, tissue/wipe & bowl (including name card bowl) etc.,
- Watches, toys
- Cosmetics / Skin care items
- Any items / materials with Endangered Species
- Animal, plant
- Art work (including: all painting, photo, print, sculpture or installation etc.), Antiques, Jewelry etc.
- Solid wood or plywood full set of furniture or component / accessory, all stand building material such as wooden or plywood or MDF floor / panel etc., or furniture
- All electric products including charger, portable battery charger/bank, lamp, wire, cable, plug etc.
- Glass or plastic products such as glass panel for stand building material
- Chemical products such as glue, paint etc.,
- Medical products such as Medicine, First-aid kit etc.

Without Chinese Customs' approval, above items can't be imported, distributed/ tasted/ sold and/or consumed during the exhibition.

If exhibitors need to ship any controlled items to China, exhibitors are required to submit to APT Showfreight the following documents / information for application of import permit to China at least **60 (Sixty) days** prior to the shipment departure from the country of origin:

- a. Catalogue / Brochure of commodities
- b. Export Permit Issued by the Products' Originating Country/ Place
- c. Certificate of origin and/or Health Certificate (if required)
- d. Commercial Invoice and Packing List / List of Exhibits

Relevant guidelines and permit application fee in China for controlled items will be quoted upon request.

为了避免因展品中含有受中国政府管制的物品而导致被扣留，我们强烈建议展商在从所在国发运展品前将展品清单/商业发票和装箱单发电邮至我司提前检查确认。

以下商品受中国海关严格控制，即使作为展览会用途，也必须提供有关许可证：

- 食品、饮料
- 所有餐具 / 厨房用具，如：杯子，纸巾，碗（包含碗状的名片容器）等物品
- 手表、玩具
- 化妆品 / 护肤品
- 含濒危物种材质物品
- 动物、植物
- 艺术品（包含：所有画、照片、数码打印图画、雕塑或装置等）、古董、珠宝等
- 实木或夹板成套家具或部件和零件、所有搭建材料（包括但不限于：实木或夹板或中密度板制地板、展板、展墙）
- 所有电子产品，如：充电器、充电宝、灯、电线、电缆、插座等
- 玻璃和塑料制品，如搭建用的玻璃板
- 化工产品，如胶水、油漆等
- 医疗用品，如药物、急救箱等

如未得到准许及认可，以上物品将不能进口，也不允许在展会派发/品尝/售卖或消耗。

如展商需将任何受管制的物品运往中国，展商须在货物发运日前 **60 天**以上向我司提交如下单据/信息：

- a. 产品目录/商品的小册子
- b. 产品原产地/国签发的出口许可证
- c. 原产地证书以及卫生证书（如需）
- d. 商业发票和正表的装箱单 / 展品清单

有关手续费及许可证申请费将另行报价。

PRINTED / PUBLICITY MATERIALS RESTRICTIONS 印刷品 / 宣传资料之限制

All exhibitors are advised that all promotional materials to be imported or give-away during the exhibition must not indicate or deem to indicate that Taiwan or Tibet is a Country such as 'ROC'.

All book / magazine with ISBN / ISSN bar code can't be imported under the exhibition. Please note magazine with ISSN code and book with ISBN code may be permanent imported through a specialized book trader agent, which will cost additional trade agency fee to be quoted upon shipment details.

Films/ slides/ video tapes/ CDs, VCDs, DVDs/ USB disk with data or content, map and globe are not allowed to import, display, distribute & consume during the show due to import license restriction even only for display purpose, so please DO NOT send any above items with shipment. APT will not take any responsibility of the shipment detained/delayed due to lack of import license.

In addition, exhibitors are advised that brochures, give-aways and souvenirs are subject to import duties as assessed by the Chinese Customs which must be payable on entry.

宣传资料中有提到“台湾”或“西藏”之处，展商应避免使用任何易使人误会其为国家的文字如“ROC”。

所有含 ISBN 或 ISSN 编码的图书/杂志，无法以展会的名义临时进口。请注意含 ISSN 编码的杂志和含 ISBN 编码的图书有可能通过专门的图书进出口公司代理完税进口，这将产生额外的图书贸易代理费用（需根据货物详情另行报价）。

请不要发运任何录像带、幻灯片、光盘以及有内容的U盘和地图以及地球仪等，并且这些物品在展会期间都不允许展示、派发或消耗，尽管其只是用于展示目的，因为在中国这些物品需要特殊的进口批文/许可证。若展商缺少进口批文/许可证导致货物无法清关，安普特不承担任何责任。

此外，展商需要为有关消耗的资料、赠品或纪念品缴付进口关税，税额由海关估定。

EARLY / LATE ARRIVALS 早到 / 晚到附加费

An early arrival surcharge will be applicable if the shipment arrives before the stipulated deadlines and will bill exhibitor as per outlay plus 10% reimbursement fee.

A late arrival surcharge, 30% surcharge in addition to respective handling charges, will be applicable if the shipment arrives after the stipulated deadline or the shipping documents for Customs clearance and pick-up of cargo reach after 10 days before cargo arrival port even cargo arriving within deadline.

In the event of late arrivals, APT Showfreight will make all reasonable efforts to ensure delivery before the show opens; however, no guarantee can be given. The surcharge will apply regardless of delivery date to the show site. APT Showfreight also reserves the right to reject handling any cargo that arrives at the appointed seaport / airport only 7 days prior to the show open date. All additional charges incurred due to the late arrivals shall be borne by the exhibitors.

如展品于指定日期之前到达，所有产生的早到附加费，我司将向展商实报实销并加收百分之十垫付费。

如展品于指定日期之后到达或运输及提货文件交给我司的时间晚于货物抵达港口前 10 天，我司将收取操作费之百分之三十（30%）的晚到附加费。

对于晚到货，我司会尽全力在展览会开幕之前将展品运至展台，但是不能给予任何承诺。即使不能如期送货至展台，我司亦需收取晚到附加费。安普特物流保留拒绝操作在展览开幕前 7 天内到达指定港口/机场的晚到展品的权利。所有因晚到产生的附加费用由展商承担。

CASE MARKING/ SHIPPING LABELS

Use Official ROUTES ASIA 2026 Shipping Labels at all times.

These are provided by EFI Logistics. Request labels here: routes@efilogistics.com

HAND-CARRY EXHIBITS 手提物品

Exhibitors are strongly advised not to hand-carry goods for this exhibition as it could be detained by the Chinese Customs at the airport. Once detained, please note the **detained shipment may NOT be imported as exhibition goods** because the list of exhibits of detained goods were not submitted in advance to the Customs system at least one month before show. Exhibitors should immediately hand over the detention receipt and the duly filled List of Exhibits to our staff at the fairground to load the goods from the airport. These exhibits will then have to be returned as cargo freight.

The handling charges for the hand-carry items will be the same as our inbound airfreight charge, plus late arrival surcharges as applicable.

我们强烈建议展商不要手提展品进入中国，因有可能导致货物被机场海关扣留。**如发生扣货，请注意可能无法通过展览品方式进行进口清关**，因为被扣物品的展品清单未提前至少一个月提交给海关系统做备案。请展商尽快把机场海关扣单和展品清单交给我司现场工作人员，以便办理清关和提货手续。根据海关规定，所有展品必须以货运渠道回运。

对到达机场之手提货物，我司所收取的运输费和空运展品运输费一致，另收晚到附加费。

COURIER SERVICE 快递服务

We do not recommend to send it via courier service (DHL, FedEx, UPS) as the cargo might be detained by customs, unless the shipment is very small (under 20kgs total weight) and low value (under USD50 total value). Otherwise airfreight is a better choice.

Once courier detained, please note the **detained courier shipment may not be imported as exhibition goods** because the list of exhibits of detained goods were not submitted in advance to the Customs system at least one month before show. Please note the shipper should contact with APT before sending out courier.

If exhibitor insist to send by courier service, the exhibitor should know and take full responsibility for the risk that the cargo might be detained and can't be delivered in time which is beyond control. Please check with APT for detail address before sending.

Please let us have air waybill copy once available. Please also note that even shipment is not detained by Customs, handling charges from free arrival our Xi'an warehouse up to your booth will be occurred. But if shipment is detained by Customs, handling charges will be the same as normal airfreight shipment as per tariff.

There is courier fee of sending original shipping documents (like OB/L or ATA) at **USD90** per consignment.

我们不建议使用快递服务（例如 DHL, FedEx, UPS），因货物有可能会被海关扣留，除非是非常小（总重低于20公斤）且价值极低（总价低于美元 50）的宣传资料等无商业价值的物品。空运将是更好的选择。

如发生快递扣货，请注意可能无法通过展览品方式再进行进口清关，因为被扣物品的展品清单未提前至少一个月提交给海关系统做备案。请务必在发货之前与安普特联系。

如果展商还是执意使用快递服务，请自行承担货物被扣且无法准时送至展台的风险。请务必在发运前尽早联系安普特确定具体快递地址和收件人。

货物发出后，请尽早及时提供运单。请注意即使货物没有被海关扣留，我司仍要收取西安仓库送至展台的操作。但如果货物被海关扣留，我司的操作费用空运展品相同。

快递正本运输文件（如正本提单或 ATA 单证册等）将收取快递费

HEAVY AND OVER-SIZE EXHIBITS 超重和超大展品

If exhibitors have heavy and oversize exhibits, exhibitors must be on-site early to direct the operation of uncrating and positioning. If crane or forklift is required for installation of equipment, please send your requirement to us as early as possible so that we could arrange contracting such equipment in advance. A quote will be given after receiving your enquiry.

如果展商有超重和超限展品，务必尽早到现场来进行就位操作。如果需要叉车或吊机来帮助安置设备的话，务必尽早把要求通知给我们，以便于我们可以提前安排。在接到展商的查讯后我方会提出报价。

VALUABLE / AIR-SUSPENSION TRUCK TRANSPORT REQUIRED / CLIMATE CONTROL OR DANGEROUS CARGO 贵重 / 需空气避震车运输 / 温湿度控制或危险品

For valuable (CIF value on or exceeding **USD1,000.00** per kg gross weight or unit price on or exceeding **USD86,000.00** per piece), climate control (chilled or reefer) and dangerous cargo, 100% additional charges will be levied. Exhibitors should send us a specific form with company letterhead and the completed forms should reach us before shipment dispatched.

Our service charges exclude air-suspension truck transportation. If air-suspension truck transport required, exhibitors should contact APT for quotation and order this additional service to EFI/ APT before shipping.

如展品中有贵重品（每公斤毛重到岸价达到或超过**美元 1,000** 或单件货值大于等于**美元 86,000**）或需温湿度控制含冷冻冷藏品或危险品，将加收**100%**附加费。展商须在发运前提供用公司信头纸打印完整声明给安普特。

所有服务费不包含空气避震车运输。如展品需要空气避震车运输，展商须在货物发运前向安普特询价并预定此额外服务。

MOVE-IN DAYS 进馆

Exhibits will be transferred to the exhibition venue during the move-in days. Representatives of EFI/ APT will be available to help the exhibitors with the move-in logistics including assistance exhibitors of unpacking wooden cases and storage of empties as applicable. However, a responsible representative of the exhibitor must be available on-site during the move-in period for supervision. In some circumstances, however, the Customs at the ports or fair site may inspect the case without your presence.

一般展品会于进馆期间送展场，我们会协助展商拆木箱并将展品就位和暂存空箱于展览场地（如场地许可）。在布展期间，请参展商务必在现场指导操作。有些情况下，港口或者展场的海关会在展商不在时查验货品。

MOVE-OUT DAYS 出馆

Prior to the move-out days, exhibitors will be given a 'Return Shipping Instructions' to fill in based on the List of Exhibits given at time of entry of goods into China. Exhibitors are required to advise EFI/ APT if the goods will be re-exported, or disposed, as applicable.

During move-out, EFI/ APT representatives will be on-site to help exhibitors with return of empty cases, assistance of repacking wooden cases, re-export etc. as applicable. In order to ensure the closing of the exhibition can be operated smoothly, those exhibitors having heavy and over-size exhibits may be required to repack exhibits on the next day. Our on-site operation staff will inform exhibitors the exact arrangements. Similarly, during exhibition closing, exhibitors must also supervise the dismantling and repacking of exhibits, especially for delicate or heavy equipment. When used-packing materials repack exhibits, the packing is regarded as no longer suitable to protect the equipment against damage/moisture compared with the original. Exhibitors shall therefor bear the responsibility for the consequences arising therefrom.

In the event of non-compliance of return instructions, all goods left at the exhibition venue shall be subject to disposal by the Chinese Customs and all charges relating to the disposal including duties and taxes if any, shall be borne by the exhibitor.

Exhibitors must pay special attention to the following Customs' regulations:

- Items other than those declared exhibits (e.g., personal effects, souvenir bought in China) are absolutely not allowed to be returned together with exhibits.
- Violations of these regulations will result in confiscation and heavy fines imposed by the Customs.
- **All battery, powder, gas, liquid, gel and toner or ink cartridge (inside any exhibit or individual package) are controlled dangerous items for both air and sea freight. Please note the exhibitors should take full responsibility to remove above controlled items before re-packing and transport.**
- As the airlines implement strict security rules and will ask for magnetism detection & protection for many sensitive items by air transportation including electric equipment, computer, speaker etc., we will bill magnetism inspection fee if the detection and protection is incurred.

在展览闭幕前，我司会派发一份“回运指示”给各展商，展商需根据原有的展品清单向我司阐明展品的处理方式，如回运、消耗或散发等，以便我们在展览结束后安排展品的回运。

在展览会闭幕的当天，我们会将空包装箱送还各展台并协助展商装回木箱。为了确保展会闭幕的顺利进行，持有超重或者超限展品的展商可能要在隔天完成展品的重装。我们的现场操作人员会通知展商确切的安排。展览会闭幕期间，参展商需现场督导我们进行展品的拆卸和重装，尤其是对大型或者精密设备。当用已使用过的材料重新包装展品时，很难确保设备不受损坏和潮气影响。参展商由此须自行承担责任。

如未收到展商回运指示，我们会将遗留于展场的展品交由海关处理，所有费用如销毁费及关税等由展商承担。参展商需特别注意以下海关规则：

- 除了已申报的内容，其他货品如个人物品或在中国境内购买的纪念品，不能够随展品一同回运。
- 违反以上规则的货品将会被充公或从重处罚。
- **电池、粉末、气体、液体、凝胶和墨盒（无论装在展品内部或独立包装）都属于空、海运严格管制危险品。请注意展商需承担全部责任并请务必在撤展重新包装时将以上物品取出不要随货打包运输。**
- 由于航空公司现在施行了更加严格的安检规定并针对航空运输中的很多安全敏感物品如电器、电脑、扬声器等要求磁性检验及消磁处理，如发生以上检验及处理我司将按实报实销向展商收取。

RE-EXPORT 回运

The re-export formality takes at least 2 weeks prior to shipment departure from China. If any exhibits need to be return urgently, please write to APT Showfreight of your request before show open.

Please pay attention that **the Customs system requires one exhibitor's temporary import shipment under one House AWB or B/L should return all items together as one shipment and no separate / partial return as different shipments or to different destinations can be handled** after show close.

货物回运前的复出口海关手续至少需要 2 个星期的时间。如有任何急需回运的展品，请务必事先通知我司，并于展览会开幕前将所有指示和文件交给我司。

请注意展览品通关系统要求一家展商在一票分运单下临时进口的展品必须全部作为一票运单回运，无法操作同一家展商在一票进口分运单下的展品分开作为不同运单回运或者部分展品回运至不同目的地。

HIRE OF MANPOWER OR EQUIPMENT ETC 租用人力及机力设备

Our rates are based on services during normal work hours. If additional manpower and equipment required, please contact us for quotation by 48 hours before move-in.

所有服务费用均基于正常工作时间内。请在最迟进馆前 48 小时通知我司租用人力及机力设备需求，另行报价。

INSURANCE 保險

It is the responsibility of each exhibitor to arrange Marine (Transport) Insurance covering transport to the exhibition, during the exhibition, till the return of the exhibits to domicile/ exhibits sold locally, including the period the exhibits are handled by APT Showfreight. Our tariff is computed based on volume and weight and has no correlation with the exhibits value which means the cost of insurance cover is not included in our charges. If exhibition goods were damaged by APT's fault with full proof and no insurance covering, maximum claim should

be within three times of APT handling fee for the damaged exhibits. APT is not responsible for any damage not caused by APT's fault. If the exhibits were damaged by the third party (including but not limited to the carrier, loading and unloading company, etc.), the exhibitor shall directly claim to the third party, and APT should not be responsible for it. Third party recourse from any insurance company is not accepted.

展商需自行投保，保险范围需要涵盖展品从始发地发运到目的地，展会期间保险，直至展品送回到发运地或者展品在当地售卖后的收货点，包括展品在安普特物流公司操作期间的保险。由于我司的报价是根据货物的体积或重量计费的，与货物价值无关，因此不包括保险费用。如因我司过错导致展品受损并有充分证明且无保险，不管其原因和性质如何，我公司所承担的赔偿均不超过行业规定的最高在该受损展品的我司操作费 3 倍比例以内。非因我司过错导致展品受损，我司不承担责任。因第三方（包括但不限于承运人、装卸公司等）原因导致展品受损，展商应直接向第三方主张权利，我司不承担责任。不接受任何保险公司第三方追索。

ADDITIONAL SERVICES 其他服务

For additional services not listed above, an individual quotation will be given upon receipt of requirements. 如有任何上述未有提及之服务和收费，我司将再另行报价。

PAYMENT OF CHARGES FOR SERVICES

All charges issued by EFI/ APT are in accordance with our published rate card.
Charges quoted and must be paid in US Dollars, on presentation of invoice, via wire transfer

US Dollar bank details:

National Westminster Bank PLC
Market Place Branch
Kingston Upon Thames
Surrey KT1 1JX
Account Name: Exhibit Freight International Ltd
Account: 06889948
Sort Code: 60-60-02
Iban Code: GB36NWBK60730106889948
Iban Bic / Swift Code: NWBKGB2L

ALL TRANSFERS MADE MUST BE MADE IN FULL WITHOUT ANY DEDUCTION OF BANK CHARGES

TERMS AND CONDITIONS 公司条款

EFI/ APT Showfreight does not take any responsibility for:

- a) Exhibits which are not allowed by the organizer or Chinese Customs to be displayed at the fairground.
- b) Any tax/duty for sold exhibits
- c) Loss of goods whilst on display at the venue

All business is transacted only in accordance with Standard Trading Conditions. A copy is available upon request.

Use of APT Showfreight's services – be it partly or in full – and any requirement for additional services at any time before, during or after the exhibition express orally and/or in writing and/or by conduct, implies acknowledgement and acceptance of the General Trading Conditions, terms, quotation and charges.

安普特物流不会负责:

- a) 任何被主办单位或中国海关拒绝于展览会陈列之展品
- b) 任何展品售卖之税项
- c) 任何于展会期间失窃的展品

所有业务根据我们的“标准贸易条款”执行，全文供索取。

展商认可：凡在展会前、展会期间和展会后的任何时间，无论全部或部分使用我公司的服务以及提出额外的服务要求，无论是口头或书面指示，均表明承认及接受上述全部条款并确认我司的报价。