



SHIPPING INSTRUCTIONS AND TARIFF



OFFICIAL FREIGHT FORWARDER

INTRODUCTION

EFI Logistics are appointed as Official Freight Forwarder and On-Site Handling Contractor for StocExpo 2024. We can offer a complete door to stand service from anywhere in the world.

Our **advanced receiving service** offers a consolidated service with a generous receiving window, avoiding additional journeys, long delays at show site and cuts carbon emissions. Fewer vehicles on-site means less trucks on the road and less CO2 at the venue.

We recommend you take advantage of this service, and we look forward to offering our support.

EFI Logistics are the ONLY Company permitted to operate mechanical equipment at this event. We urge you to contact us early so we can offer advice and provide cost-effective planning for your company. Please ensure you read these instructions and pass to your stand contractor if you have appointed one.

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ARRIVAL DEADLINES

All shipments for StocExpo 2023 should arrive at the appropriate Dutch Port, Airport or directly into our advanced receiving warehouse **no later** than the dates shown below:

OCEAN freight shipments to Rotterdam Port	LCL Sunday 25th February 2024
	FCL Monday 4th March 2024
AIR freight shipments to Amsterdam Airport	Monday 4th March 2024
Heemskerk Warehouse	Thursday 7th March 2024
UK Warehouse	Thursday 29th February 2024
To Site (direct delivery to The Ahoy)	Sunday 10th and Monday 11th March only*
Heavy Lift Move In (oversized exhibits only)	*Please contact EFI as soon as possible

*Please contact us if you are having trouble meeting our published deadlines. We will make all efforts to expediate the on-time delivery, but no guarantee can be given. To cover additional out of hours charges, special transport etc. a late arrival surcharge of 50% will be applied to these shipments.

ORDER SERVICES

We strongly advise booking services in advance.

There are additional charges (see tariff) for late or on-site orders.

Please order services in advance of the deadline **Monday 19th February 2024**.

If you do not have full details of your shipment, don't worry, send your booking through and we can update these details closer to the event!

[Please click here to book](#)

HEAVY & OVERSIZED EXHIBITS

If you have a single exhibit/ piece exceeding any of the following specifications, please advise EFI as soon as possible and before order deadline to ensure access to your area/ timely move-in and that the correct material handling equipment is available.

Gross weight: 1000 kilos

Dims: 250cms (L) x 180cms (W) x 180cms (H)

Exhibits exceeding above weight and dimensions **MUST** be delivered to site during heavy lift schedule. Please contact EFI to arrange in advance.

BREAK-DOWN SCHEDULE

Shell scheme exhibitors must clear the hall by 2200 hours Wednesday 13th March 2024

For this reason, we strongly recommend that these exhibitors utilize the EFI advanced warehouse, details on next page. Exhibitors taking advantage of this service will not be charged overtime on any on-site services

ADVANCED RECEIVING WAREHOUSE

To avoid congestion at the show site and for the most sustainable option we recommend that you utilize this cost-effective service!

EFI can arrange collection from your premises, or you may deliver to the Advance Receiving Warehouse.

Benefits include...

- Use of regular /scheduled carrier
- No congestion or waiting time delivering to the venue.
- No out of hours surcharge on collecting from the venue.
- Free storage in advance and after the event.
- Your shipment delivered on the first day of tenancy.
- Confirmation your shipment has arrived in advance.
- Less CO2 at the venue!

DELIVERY ADDRESS

*Shipments accepted Monday to Friday 0900 to 1700 hours
from Monday 4th March to Thursday 7th March
Collection after the show from Friday 15th March to Wednesday 20th March

StocExpo Europe 2024
c/o EFI /Fairexx Logistics for Exhibitions BV
de Trompet 2650
1967 DB Heemskerk
The Netherlands
Contact: Rene Vissie /tel. +31 251 250006

Your delivery must be booked in and labelled appropriately.
EFI can supply you with a label by e-mail

Shipments must be booked in advance by submitting the Freight Order Form. We will then send you confirmation of booking.

DELIVERY DIRECT TO SHOW SITE

Oversized and heavy exhibits requiring special handling must be coordinated well in advance so we can ensure to have suitable access to your stand. For timings on delivery of heavy /oversized exhibits e-mail susan.barton@efilogistics.com

Full loads must be delivered directly to the venue in accordance with the official build-up schedule. Do not deliver in advance of the build-up dates, your shipment will be refused.

All on-site handling must be booked by the deadline **Monday 19th February 2024**
Late order surcharges are applicable after this date

DELIVERY ADDRESS

StocExpo Europe 2024
c/o EFI Logistics
Exhibitor name: _____ Stand Number: _____
Ahoy Exhibition Centre
Ahoy'weg 10
3084 BA Rotterdam

*Subject to Organizer approval special early access may be granted during the Heavy Lift Window for larger space only stands – **ALL early access deliveries will be unloaded by EFI Logistics**. This is in the interest of Health and Safety and to ensure the early access is used to its full potential and does not impact general build at this critical time. Shipments must be crated or palletized for unloading by forklift. To request this early access please e-mail EFI.

Other details to note for direct deliveries /collections.

- A vehicle pass will be issued on entry to the unloading area
- The use of electrical pallet trucks, Moffett's and Hiab trucks are strictly NOT ALLOWED
- **BREAK-DOWN** - any goods unclaimed by will be removed from show site and shipped back to origin /destination by EFI at the exhibitors' expense.

INTERNATIONAL SHIPMENTS

EFI will help you with your international shipments. We can offer a complete door to stand service through our experienced Service Partner Network.

We strongly recommend that you book your shipment in the EFI system. This will save time, expense, and provide you with a quality service. We are also on site to assist you.

International shipments must be consigned as follows:

Consignee:

Fairexx Logistics for Exhibitions BV
De Trompet 2650
1967 DB Heemskerk
Netherlands

Notify

Attn: René Vissie
Tel: 0251-250060
Email: rene@fairexx.nl
StocExpo 2024
Exhibitor _____ Booth No. _____

Do not send 'Freight Collect', additional charges will be incurred.

*Full pre-alert incl. copy documentation must be sent to susan.barton@efilogistics.com in advance

CUSTOMS

EFI operate a Temporary Import Bond (TIB) for this event, allowing the temporary admission of exhibit materials without payment of duty and VAT. To ensure that this bond is protected all shipments entered under bond will be exported by EFI. We cannot hand over shipments under our bond to a third-party forwarder. If your shipment requires urgent export after the event, please advise us before the show so we can plan in good time.

We require a combined commercial invoice and packing list for customs clearance of international shipments. Please see next page for details and sample form.

PACKING AND CASE MARKING

All packaging should be suitable for transport and repeated handling. EFI recommend bolted, returnable cases for this purpose; nailed /screwed lids are not suitable as they suffer on opening and can become loose for transit. Any damage claims will be declined should packing be deemed not adequate.

Wood Packaging Materials from outside the EU must comply with fumigation regulations and be either heat treated or fumigated with Methyl bromide and carry the internationally recognized marking. Failure to comply with these regulations could result in the return of goods to origin at your expense.

Please ensure that each package is clearly labeled with Exhibitor Name, Stand Number and StocExpo 2024 please e-mail EFI for a label format to print and attach to your shipment

COMMERCIAL INVOICE /PACKING LIST

We require a combined commercial invoice and packing list for customs clearance of international shipments.

This document must be completed and e-mailed to EFI for pre-checking at least 3 days prior to shipment.

For an electronic copy of the form [click here](#)

Please take note of the following requirements:

- All entries must be in English
- Shipper's address and EORI Number must entered
- Exhibitor and stand number shown
- Quantity, weight, dimensions packages /cases to be indicated. If palletised, overall size /weight can be indicated (not individual boxes).
- A full description of the items must be given. Brand name, model number, serial number and must be given for machines, computer and hi-tech equipment.
- 10 Digit Customs harmonized tariff code must be indicated against each item.
- Origin must be shown against each item
- All values declared/ indicated on the shipping documents must be reasonable. Problems in customs clearance may occur if the customs officer judges the declared price to be unreasonably low. "No Commercial Value" is not acceptable
- Items must be marked for temporary /Permanent import
- Unit value and total value shown against each item
- If more than one page required, please indicated page 1 or 3, 2 of 3 etc.

Once approved the document can be printed, date, signed and returned in PDF format.



COMMERCIAL INVOICE / PACKING LIST

"Goods are for exhibition purposes to be used the StocExpo 2024 exhibition and will return to origin at the close of the show"

Page 1 of 1

Shipper:	Consignee: Fairexx Logistics for Exhibitions BV De Trompet 2650, 1967 Heemskerk For: StocExpo 2024 Ahoy Rotterdam	Exhibitor:	
		Stand No.:	
		EORI Number	
		Total No. of Pieces:	cartons/crates
Shipper EORI Number :		Total Gross Weight:	kilograms

CASE NO.	NO. PCES	Description of Goods	Customs HS Codes	Weight (Kgs)	Dims (Meters)			CBM	Temp Import	Give Away	Origin	Value per Item (EUR)	Total Value (EUR)
					L	x	W x H						
								0					0
								0					0
								0					0
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								0					0

The shipper hereby certifies that the above referenced goods are of _____ origin. Shipper authorizes EFI Logistics and their agent, in his name and behalf, to prepare any export documentation, to sign and accept any documents relating to said shipment and forward this shipment in accordance with the conditions of carriage. The values listed on this document represent fair market value.

TOTAL C.I.F. VALUE EUR: 0

Authorized Signature: _____

Name: _____

Date: _____

StocExpo Europe 2024
12-13 March
AHOY ROTTERDAM

EMPTY CASE STORAGE

EFI will remove all empty packing materials from the halls prior to final cleaning. Please ensure your cases are labeled with EFI empty case labels, available from our team on site. All items stored with EFI will be returned to stands after close of show and once the halls are cleared of visitors. We offer two services 'priority' and 'standard' service. Priority cases will be returned first, standard service starts once the priority service is completed. Please ensure you label your material; accordingly, we are unable to upgrade standard service to priority once the cases are in store.

For Health and Safety Reasons empty packing materials cannot be stowed on or around the exhibitor's stands, any packing material found in these restricted areas will either be destroyed or removed and stored by EFI at the cost of the exhibitor. Storage of empty packing on the show floor is strictly forbidden.

***Any untagged empty cases will be removed and stored at the priority rate.**

For those exhibitors requiring re-packing of exhibits at the close of the show, this will be started once all exhibitors are in receipt of their empty packing material after close of show.

HAZARDOUS /RESTRICTED GOODS

The shipper is responsible for providing EFI with relevant hazardous goods declaration forms or copies of export /import license documents if applicable. We cannot complete these forms on your behalf. Failure to declare such goods may result in penalties or claims, which will be for the account of the shipper. Hazardous or restricted goods must be packed according to IATA /carrier regulations. Please note that lithium batteries are restricted on aircraft, these restrictions currently vary per airline.

COURIER SHIPMENTS

We do not recommend the use of couriers for shipping international trade show material. Generally, courier companies are unable to arrange temporary import, therefore this could prove a costly exercise with the inclusion of duties and taxes. If you have a small shipment from within the EU then please utilize the advance warehouse, do not send courier shipments directly to the show site. The Ahoy is a large venue and they are highly likely to get lost. Please contact EFI before attempting to ship any goods by courier we can advise you.

INSURANCE

We recommend that you have your goods fully insured against loss or damage for transit and the duration of the show. EFI is only covered for your goods under our BIFA 2021 Terms and Conditions which is limited and may not provide the full cover you expect. We therefore recommend that you insure your goods fully or extend any cover you may currently have to include transit and duration of the event.

PAYMENT TERMS

All invoices are payable on receipt. If you do not have an account with EFI we request credit card details to guarantee payment. We will not charge the card unless you ask us to do so. On receipt of your invoice from EFI you can either pay via bank transfer or request payment to be taken from your card.

All services must be ordered in advance using the Freight Order Form by the deadline Monday 19th February, orders received late or on-site carry a 50% late booking surcharge.

TERMS AND CONDITIONS

EFI Logistics does not accept responsibility for

- Exhibits prohibited by the organizer or Dutch Customs to be sold or displayed in fair site
- Any tax/duty for sold exhibits

All business of whatsoever nature shall solely be conducted in accordance with BIFA 2021 standard trading conditions. These conditions have clauses that may limit or exclude our liability. [Click here for a copy](#)

INTERNATIONAL TARIFF

The following tariff refers to shipments of under 1000kgs and maximum dimensions 250x180x180cms, any shipments in excess of this will be quoted on an individual basis. All rates are shown in Euros (€). Minimum charges are per exhibitor /shipment.

ALL RATES SHOWN BELOW ARE ONE WAY AND SAME RATES ARE APPLICABLE TO THE OUTBOUND MOVEMENT

TRANSFER RATES EX PORT /AIRPORT TO AHOY (Below Charges are Applicable Each Way) Excludes On-Site Handling *See Section on Next Page		
FCL 20ft /40ft DV Ocean Freight Container from Arrival Port to Delivered Exhibition Site On Truck	€1550.00	
LCL Breakbulk Cargo from Arrival Port to Delivered Exhibition Site On Truck *Excludes Port Charges	€150.00 per cbm	Minimum Charge 2m/3
Airfreight from Arrival Airport to Delivered Exhibition Site On Truck *Note Airfreight W/M 1m/3 = 167kgs	€1.65 per kilo	Minimum Charge €295.00
CUSTOMS CLEARANCE		
Temporary Customs Clearance incl. 3 Tariff Headings	€135.00 per entry	
Permanent Customs Clearance incl. 3 Tariff Headings	€135.00 per entry	
Additional Tariff Headings over 3	€15.00 per Heading	
ATA Carnet Customs Clearance	€135.00	
Temporary Import Bond Fee	1.5% of CIF Value	Minimum Charge €90.00
Transit /Export Documentation	€135.00	
Customs Examination	€45.00 per Half Hour	Minimum Charge Half Hour
Re-Export Formalities	€135.00	
Customs Duty and Import Tax charged as per Paid	Plus 15% Outlay Fee	Minimum Charge €30.00
*Please see section on On-Site Handling /Empty Case Storage and Additional Charges Applicable to All Shipments		

ADVANCE RECEIVING TARIFF AND ON-SITE HANDLING

The following tariff refers to shipments of under 1000kgs and maximum dimensions 250x180x180cms, any shipments in excess of this will be quoted on an individual basis.
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ADVANCE RECEIVING SERVICE		
Receipt at EFI Advance Receiving Warehouse, Transfer to Exhibition Site, Unload and Deliver Stand Area	€160.00 per cbm or 300 kilos	Minimum 1.5m/3 /300kgs
ON-SITE HANDLING SERVICES – Unload and Deliver Stand Area – 1m/3 = 300 kilos		
For shipments up to 10m/3	€55.00 per cbm	Minimum Charge 2m/3
For shipments over 11m/3 to 20m/3	€45.00 per cbm	Minimum Charge 2m/3
For shipments over 21m/3 to 30m/3	€35.00 per cbm	Minimum Charge 2m/3
Complete Trailer Rate	€1000.00	
SECONDARY LIFTING – FOR POSITIONING ON STAND (This rate is NOT applicable to unloading) *See above for this service		
3T Forklift with Operator for Unpacking and Positioning Duties	€90.00 per Half Hour	Minimum Charge 1 hour
Banksman /Rigger /Labour for Unpacking and Assistance with Positioning	€55.00 per Half Hour	Minimum Charge 1 Hour
5T Forklift with Operator for Unpacking and Positioning Duties *Must be booked in advance	Rates on Application	
Cranes for Lifting and/or Rigging with Operator *Must be booked in advance	Rates on Application	
EMPTY CASE STORAGE – Removal, Storage and Return of Empty Packing Material		
Priority Service – Returned within 2 hours of Start of Operation	€85.00 per cbm	Minimum 2m/3
Standard Service – Returned after Priority Service	€65.00 per cbm	Minimum 2m/3

ADDITIONAL CHARGES

The following tariff refers to shipments of under 1000kgs and maximum dimensions 250x180x180cms, any shipments in excess of this will be quoted on an individual basis. All rates are shown in Euros (€). Minimum charges are per exhibitor /shipment.

ALL RATES SHOWN BELOW ARE ONE WAY AND SAME RATES ARE APPLICABLE TO THE OUTBOUND MOVEMENT

ADDITIONAL CHARGES APPLICABLE TO ALL SHIPMENTS		
Consignment Service Charge applicable per shipment / movement	€65.00	
Bank Admin Fee	€15.00	
COURIER RECEPTION VIA EFI WAREHOUSE		
Receive, Log, Transfer Ahoy, Unload to Stand Area Up to 25 Kilos 0.2m/3 (over this the General Tariff applies)	Up to 25 kilos 0.2m/3 €125.00	
OVERTIME SURCHARGES – All rates in this Tariff are based on Standard Working Hours 0800 – 1700Hours Monday to Friday		
Overtime surcharges before 0800 and after 1700 hours Monday to Friday	Add 50% Surcharge	
Saturday and Sunday 0800 to 1700 hours	Add 50% Surcharge	
Saturday and Sunday before 0800 and after 1700 hours, and National Holidays	Add 100% Surcharge	
Late Booking /Late Arrival		
Shipments Booked After 19 th February or On-Site	Subject to 25% Surcharge	
Shipments Arriving After the Published Deadlines	Subject to 50% Surcharge	
Warehouse Storage		
Warehouse storage prior to Monday 4 th March and after Wednesday 20 th March	€5.00 per cbm /per day	Minimum Charge 2m/3

GENERAL NOTES

- Unloading /reloading rates based on ratio 1 cbm = 300kgs and are charged on whichever is the greater.
- All started cubic metres (cbm) will be rounded up to the first-round number, i.e. 1.2 cbm will be charged as 2m/3.
- This tariff refers to shipments up to gross weight 1000 kilos, dimensions 250x180x180cms, for shipments over this weight and size please contact EFI for confirmation of costs.
- Packing material such as banding, shrink-wrap, bubble wrap is excluded but are available on request; please contact EFI should require these services.
- Please note that shipments booked via the EFI advance receiving warehouse will be exempt from overtime surcharges.
- Any unforeseen costs (incorrectly consigned goods) where additional costs to third parties are incurred will be passed on to the exhibitor at cost + 15% outlay fee.
- The rates in this tariff apply to the StocExpo event only.
- All rates are also applicable to the outbound service.
- All rates are exclusive of VAT and insurance.

EXCLUSIONS

The following items are not included in this tariff...

Insurance, duties / taxes + outlay, hazardous cargo, LCL port THC, airline / port / warehouse storage / demurrage, harbour maintenance, out of hours surcharges, late arrival surcharges, waiting time, document courier fees, deferments, on-forwarding /return freight charges and any re-export costs (*unless stated*), if applicable. This tariff is based on current freight rates and calculated using current rates of exchange 24/11/2023 hence a CAF (currency adjustment factor) and /or fuel surcharge may be applicable should these factors alter at the time of show.

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