

LOGISTICS OVERVIEW: MOVE-IN AND MOVE-OUT PROCEDURES

All material handling/ lifting/ storage on site must be booked with EFI Logistics.

[You can download EFI's instructions and order form here](#)

HEAVY EXHIBITS/ HEAVY LIFT WINDOW: Saturday 06 September 08:00 – 15:00

The organisers have established a heavy lift window for offloading and move-in of heavy exhibits/ exhibits in need of additional time for installation. Contact EFI Logistics at ops@efilogistics.com for clarification. All unloading/ handling during this time must be booked with/ handled by the EFI team. **This is heavy lift only.**

Deliveries will be controlled using **EFI's Vehicle Pass System**.

Drivers must show an EFI/ HEAVY LIFT pass on arrival at the NEC.

Exhibitors must [book unloading and lifting directly with EFI Logistics](#)

During this time, the hall will be designated a heavy lift area. Safety and PPE regulations apply. Stand contractors can apply to install flooring where needed before installation. Unloading of materials for this purpose must be pre-booked with EFI.

STAND CONTRACTORS – GENERAL MOVE-IN: Saturday 06 September 15:00 – 20:00

General move-in is scheduled to start from 15:00.

Access will be via the usual [NEC/ Voyage Control booking system](#) (live from 25/07/25)

Contractors should [book unloading/ storage services directly with EFI Logistics](#)

DISPLAY VEHICLES ON STANDS

This refers to forklift trucks, lifting platforms and other self-propelled vehicles to be displayed on the exhibitor's stand. These must be escorted in to/ out of the hall by the IMHX Safety/ floor management team. Drivers and banksmen should wear appropriate PPE during these movements.

[Delivery/ collection of these vehicles will be under the EFI Vehicle Pass System.](#)

[Exhibitors must schedule delivery/ collection with the team at EFI](#)

REMOVAL of vehicles from stands/ exit from the hall has been schedule for the first hour of breakdown. The procedure on Thursday 11th September is as follows:

- Collecting transport to arrive by latest 16:00 with EFI Vehicle Pass
- Machinery operators to be ready on stands from 16:00
- Hall safety team will arrive to escort vehicles to the exit door
- Display vehicles removed and loaded at designated door

If you have any questions or need additional information regarding shipping to/ move-in or move-out at IMHX, [contact the EFI team here.](#)